



EXECUTIVE DIRECTOR – NIAGARA USA CHAMBER OF COMMERCE

The Niagara USA Chamber of Commerce seeks a strategic, visionary Executive Director to lead advocacy, networking, education, and economic development initiatives that strengthen the regional business community.

KEY RESPONSIBILITIES

- Provide organizational leadership, disciplined decision-making, and long-range vision – Advocacy & External Relations, Membership, Networking & Engagement, Education & Business Insight and Economic development collaboration.
- Manage operations, budgeting, reporting, and overall organizational performance.
- Represent the Chamber as a strong advocate with policymakers and community stakeholders.
- Strengthen membership engagement and deliver high-value networking opportunities.
- Oversee relevant, practical educational programming.
- Collaborate with economic development partners to support long-term regional growth.
- Work in strong partnership with the Board of Directors and committees.

REQUIRED SKILLS & COMPETENCIES

1. Leadership – proven ability to guide teams, demonstrate community leadership, implement strategy, and organizational goals. to guide teams, implement strategy, and organizational goals.
2. Growth-Oriented Vision – ability to anticipate future needs and position the Chamber for impact.
3. Advocacy & Established Network – relationships or proven ability to build influence across business and government sectors.
4. Collaboration – ability to work effectively with partner organizations and regional entities.

5. Communications (MarComm) – strong written communication for reports, statements, and public materials.

QUALIFICATIONS

- Senior-level leadership experience, association, economic development, or related fields.
- Strong communication, stakeholder engagement, and relationship-building skills.
- Financial management experience and ability to oversee organizational sustainability.
- Ability to manage multiple priorities with focus and discipline.

MEASURES OF SUCCESS

- Progress on strategic priorities and organizational effectiveness.
- Strong relationships with members, policymakers, and partners.
- Increased visibility, credibility, and member engagement.
- Membership engagement and growth

REPORTING

The Executive Director reports to the Executive Committee of the Niagara USA Chamber of Commerce.

COMPENSATION

Base + Incentives - \$80k-\$120k plus benefits

Please submit your resume by May 8 to: board@niagarachamber.org